MINUTES

The City of Blountstown, County of Calhoun, State of Florida, met in Regular Session Tuesday, November 14, 2017 at 5:00 P.M. at the City Council Meeting Room. The following members of the City Council present were: Mayor Tony Shoemake, Councilman James Griffin, Councilwoman Janie Boyd, and Councilwoman Sheila Blackburn.

Absent was Councilman Clifford Jackson.

Also present were: City Manager Traci Hall, Attorney Jeff Carter, Police Chief Mark Mallory, Fire Chief Ben Hall, and Public Works Director Jeremy Norris.

Also present were: April Bailey, Mert Stephens, Vicki Montford, Geraldine B. Sheard, Doris Traylor, Trevor Burch, Bill Riley, Tony Arrant, Arzella Smith, Danny Hassig, Neva Miller, Marjorie Peterson, and Nela M. Wilson.

Mayor Shoemake called the meeting to order at 5:00 P.M. Councilwoman Boyd led the Invocation. Mayor Shoemake led the Pledge of Allegiance.

Mrs. Hall presented to Council the Add-on bills Councilman Griffin made the motion to adopt the Agenda with the additions. Councilwoman Boyd seconded the motion. The motion carried.

The first item was the approval of the corrected September 25, 2017 Final Budget Hearing Minutes and October 10, 2017 Minutes. Councilman Griffin made a motion to approve Minutes, Councilwoman Boyd seconded the motion. The motion carried.

The Monthly Bills and the Add-on List was presented for action. Councilman Griffin made the motion to pay the monthly bills and the add-on list. Councilwoman Blackburn seconded the motion. Motion carried.

Next was Proclamations & Awards. The Council presented a plaque in Memory of Norman A. (Skeet) Davis for 22 years of dedicated service to the City of Blountstown. The plaque will remain on the wall in the Council Meeting room.

The Council presented a plaque to Mrs. Doris Traylor for her time, service, and dedication to the Magnolia Square Gazebo Project. Mrs. Traylor expressed her gratitude for the award and recognition from the Council.

Fire Chief Hall presented The Life Saver Award to Councilwoman Sheila Blackburn for her actions and courage of entering a smoke filled structure to rescue a life of another.

The first item of old business was the Capital Solutions Report. Mr. Patrick Bell was unable to attend Council Meeting and provided Council with an update report in packet.

Next was the Engineer's Report. Trevor Burch provided an update for the Council. Mr. Burch stated he had a meeting with Mrs. Hall, Mr. Bell, and DEP to get information in order to proceed with the WWTF Effluent Disposal System Project. Mr. Burch stated he would like to schedule a workshop on procedures to keep Council informed on the project in the near future. Mr. Burch stated the results from the GeoTech testing were not as good as he had hoped. Mr.

Burch stated there are ways to make it work. Mr. Burch is working with DEP on the project. More information will be available to Council in coming months.

Mr. Burch provided an update on the Finlay and Evans Waterline Replacement Project. Mr. Burch stated the Finlay Waterline Replacement portion is complete other than a curb at the end. Plans for the Evans Waterline Replacement portion are underway; work will begin in the next couple of weeks.

Mr. Burch provided Council with an update on the Pear Street Lift Station project. Mr. Burch stated he should receive the results from the Geo-Tech testing next week.

The first item of new business was Ms. Neva Miller Seeking Approval for BMS Jingle Bell Run for Friday December 15th. Ms. Miller was absent; Police Chief Mallory stated he had spoken with Ms. Miller previously and had no issue with the BMS Jingle Bell Run if everything is going to be the same as last year. Councilwoman Boyd made a motion to approve the BMS Jingle Bell Run for Friday December 15th. Councilwoman Blackburn seconded motion. Motion passed.

Next in new business was Ms. Kristy Terry from Calhoun County Chamber of Commerce Seeking Approval for Christmas Parade on December 2nd at 5:00 pm with a road closure needed from 5:00 pm-6:30 pm. Councilwoman Boyd made a motion to Approve Christmas Parade on December 2nd at 5:00 pm with road closure form 5:00 pm-6:30 pm. Councilwoman Blackburn seconded motion. Motion passed. Ms. Terry stated the Delegation Meeting will be November 21, 2017 and will be located in the extension building at 6:00 pm. Ms. Terry stated she would send the Council a reminder soon.

Next in new business was Mr. John Hires was requesting Approval for Temporary Use of Travel Trailer. After discussion Councilwoman Boyd made a motion to Approve Temporary Use of Travel Trailer with no permit fee given his circumstances per Mr. Jimmy Grant. Councilman Griffin seconded the motion. Motion passed

Next in new business was The Class of 1985 is Requesting Permission to Plant a Willow Tree and Place a Bench in Magnolia Square in Memory of Kelli Peacock Dunn. After discussion Council suggested the Class of 1985 work with Mrs. Doris Traylor on determining a location to plant a Willow Tree and Bench in Magnolia Square in Memory of Kelli Peacock Dunn. Mrs. Traylor responded she would glad to assist the Class of 1985 with the project.

Next in new business was the Approval of 2016-2017 Budget Amendments. Mrs. Hall presented Council with Fiscal Year 2016-2017 Budget Amendments. After discussion Councilwoman Boyd made a motion to Approve 2016-2017 Budget Amendments. Councilwoman Blackburn seconded motion. Motion passed.

Next in new business was the Approval of Bad Debts. Mrs. Hall presented Council with the calculation of bad debts for the 07/01/2017-09/30/2017 period. After discussion Councilman Griffin made a motion to Approve Bad Debts for the period of 07/01/2017-09/30/2017. Councilwoman Boyd seconded motion. Motion passed.

Next in new business was the Employee Health Insurance Rates for 01/01/2018. Mrs. Hall presented Council with the Employee Health Insurance Rates for 01/01/2018. After discussion, Councilman Griffin made a motion to Approve Employee Health Insurance Rates for 01/01/2018. Councilwoman Boyd seconded motion. Motion passed.

Next in new business was CD Rates. Mrs. Hall stated the City of Blountstown has 2 CD's maturing on November 22nd. Mrs. Hall presented Council with current CD Rates at different banks. After discussion Councilwoman Boyd made a motion to move current CD's to Centennial Bank for 1.50% for 12 months. Councilman Griffin seconded motion. Motion passed.

Next in new business was the Quote for Lining Manholes. After discussion Councilman Griffin made a motion to Approve Quote for Lining Manholes. Councilwoman Boyd seconded motion. Motion passed.

Mayor Shoemake opened for public comment.

Ms. Geraldin Shears requested Approval for the Black History Parade February 17, 2018 at 10:00. Council advised Ms. Shears to speak with Police Chief Mallory in reference to the Black History Parade.

Altha Police Chief James Baggett requested an Ordinance from 1977 between the City of Blountstown and the City of Altha in reference to free roaming dogs in the town Altha be reinstated. After discussion the Council decided Police Chief Mallory, Police Chief Baggett, and Attorney Carter work together on revising Ordinance and bring back before Council in December for approval.

Mayor Shoemake closed public comment.

Mayor Shoemake opened the meeting for City Staff Reports.

City Attorney Jeff Carter had none.

Police Chief Mark Mallory provided Council with an update. Chief Mallory stated the Intoxilyzer 8000 at the Police Department has malfunctioned. Chief Mallory provided Council with an estimate to fix the existing unit and requested it to be repaired with Council Approval. After discussion Councilwoman Boyd made a motion to approve repair of the Intoxilyzer 8000. Councilman Griffin seconded motion. Motion passed.

Chief Mallory provided Council with a letter he sent to Calhoun Liberty Hospital in reference to transporting Baker Act Patients. The County is required to designate a "single" agency to transport these patients, and the Blountstown Police Department is not the designated agency.

Chief Mallory provided Council a copy of the current rules as well as the new proposed rules for use of the structure (pole barn) also known as "Chicken Corner" for the review of Council. Chief Mallory stated he added no persons driving under and/or pulling trailers/grills under the structure. Chief Mallory requested Council to approve the proposed rule change. After discussion Council agreed with Chief Mallory.

Chief Mallory stated a School Zone had been mentioned to him from Evan Street to Pennington Ave by the Middle School. Mr. Burch with Dewberry/Preble Rish stated he would get drawings showing which signs are needed and where they would need to be placed and he would look into what price the City is looking at with this project by the next Council Meeting.

Chief Mallory stated he had been in contact with Phillip McMillian and he does not have a signed lease from his attorney at this point the Animal Shelter project is on hold.

Fire Chief Hall provided the Council with a Code Enforcement update. Chief Hall stated there are approximately 10 houses that have demolition permits on them. Demolition is already underway on one house. Those cases have a 30 day hold on them. Chief Hall stated Amnesty month was a huge success for Code Enforcement.

Fire Chief Hall stated a grant has been located to reimburse the City 50% of the radio upgrade costs.

Fire Chief Hall stated the Fire Department was a level 6 in ISO ratings and now has moved to a class 4. Fire Chief Hall stated with this improvement with ISO the City residents can expect a decrease in home owners insurance.

Public Works Director, Jeremy Norris provided Council with an update.
Mr. Norris stated the Street Department will be working on the waterline on Charlie Johns and Evans Street next week while school is out. A grant will pay for the repaving of that section.

Mrs. Hall provided Council with an update. Mrs. Hall stated the Christmas Parade will be Saturday December 2, 2017 at 5:00 pm. Mrs. Hall asked Council to let her know if they would like to be in the parade.

Mrs. Hall stated the City Christmas Party will be Friday December 15, 2017 at 12:00 at the Civic Center.

Mrs. Hall reminded Council the ethics training is due by December 31, 2017 and the Delegation Meeting is next Tuesday at 6:00 pm.

Mayor Shoemake opened for Councilmember Comments.

Councilwoman Boyd commended the employees on the great job they are doing in the City.

Councilman Griffin had none.

Councilwoman Blackburn had none.

Mayor Shoemake stated Amnesty month went well. Mayor Shoemake stated he noticed a few street lights out in town. Mayor Shoemake asked Chief Mallory if the officers were checking on the street lights in the City. Chief Mallory stated he has called in work orders on the street lights he saw out in the City. Mayor Shoemake stated with the time change it is getting darker earlier.

There being no further business Councilwoman Boyd made a motion to adjourn. Councilman Griffin seconded the motion. The motion carried. Mayor Shoemake adjourned the meeting at 6:17 P.M.

BY: Tony Shoemake
Tony Shoemake, Mayor

ATTEST: Traci S. Hall
Traci S. Hall, City Manager