MINUTES

The City of Blountstown, County of Calhoun, State of Florida, met in Regular Session Tuesday, May 9, 2017 at 5:00 P.M. at the City Council Meeting Room. The following members of the City Council present were: Mayor Tony Shoemake, Councilman James Griffin, Councilman Clifford Jackson, Councilwoman Sheila Blackburn, and Councilwoman Janie Boyd.

Also present were: City Manager Traci Hall, Police Chief Mark Mallory, Public Works Director Jeremy Norris, and Fire Chief Ben Hall.

Absent was: Attorney Jeff Carter.

Also present were: Liz Parrish, Patrick Bell, Trevor Burch, James Grant, and Carrie Baker.

Mayor Shoemake called the meeting to order at 5:00 P.M. Councilwoman Boyd led the Invocation. Councilman Jackson led the Pledge of Allegiance.

Mrs. Hall presented to Council the Add-on bills and Ordinance 2017-04 to be added to the Agenda. Councilman Griffin made the motion to adopt the Agenda with the additions. Councilman Jackson seconded the motion. The motion carried.

The first item was the approval of the April 11, 2017 Minutes. Councilman Griffin made a motion to approve the minutes. Councilman Jackson seconded the motion. The motion carried.

The Monthly Bills and the Add-on List was presented for action. Councilman Griffin made the motion to pay the monthly bills and the add-on list. Councilman Jackson seconded the motion. The motion carried.

The first item of old business was the Capital Solutions Report. Patrick Bell provided an update for the Council.

Next was the Engineer's Report. Trevor Burch provided an update for Council.

Dewberry/Preble-Rish is waiting for the results of the geotechnical results for the WWTF Effluent Reuse System Project.

The construction for the Lambert St. Tank Replacement Project has been completed.

For the City Paving Project, the change order for additional streets is still pending. Dewberry/Preble-Rish is trying to work with the contractor to fix a pay request.

Dewberry/Preble-Rish and the M & B Train Restoration conservator are preparing the plans and specs for the Restoration Project. Mr. Burch advised that they hope to send the necessary items to the State in the next few weeks.

The kickoff meeting for the Finlay and Evans Waterline Replacement Project was held with the Northwest Florida Water Management District and a site survey has been scheduled.

For the first item of new business, Mrs. Hall reviewed with Council the FDOT Traffic Signal Agreement. This Agreement is for FY 2017/18. Each year, FDOT issues a new Exhibit A to reflect any changes to the reimbursement amounts. Councilman Griffin made a motion to approve the FDOT Traffic Signal Agreement for FY 2017/18 and authorize Mrs. Hall to execute the Agreement. Councilwoman Boyd seconded the motion. The motion carried.

Mrs. Hall presented Council with a Social Media Policy for the City employees that Attorney Carter has prepared at Council's request. After discussion, Councilwoman Boyd made

the motion to adopt the Social Media Policy. Councilman Jackson seconded the motion. The motion carried.

Next on the agenda Mrs. Hall presented to Council a cleaning contract with Glenda Stevens. Mrs. Stevens has provided the cleaning services for City Hall for 10 years and would like to continue the service. Since Mrs. Stevens retired as part of the Florida Retirement System, Mrs. Stevens is required to have a contract with the City to perform the cleaning services. Councilman Griffin made a motion to approve and execute the cleaning contract with Mrs. Stevens. Councilwoman Boyd seconded the motion. The motion carried.

Mrs. Hall advised Council that the City has received two requests for annexation into the City of Blountstown. The first is for TNT Collision located at the corner of South St. and 11th St. The other is for Mark Mallory's residence located on Crozier St. In order for annexation of the properties to be complete, the properties must be annexed, the Council must adopt a Comp Plan Amendment to amend the Future Land Use Map, and the properties must be rezoned. The following three Ordinances will begin the process.

Mrs. Hall read the 1st reading of Ordinance 2017-01 Annexation of Property into the City Limits by title. Councilwoman Boyd made a motion to accept Ordinance 2017-01. Councilman Jackson seconded the motion. The motion carried.

Mrs. Hall read the 1st reading of Ordinance 2017-02 Adopting a Comp Plan Amendment designed to amend the Future Land Use Map to approve Small Scale Map Amendments by title. Councilman Griffin made a motion to accept Ordinance 2017-02. Councilwoman Boyd seconded the motion. The motion carried.

Mrs. Hall read the 1st reading of Ordinance 2017-03 Rezoning the Properties by title. Councilwoman Boyd made a motion to accept Ordinance 2017-03. Councilman Jackson seconded the motion. The motion carried.

Councilman Griffin made a motion to authorize the Ordinances to be advertised. Councilwoman Boyd seconded the motion. The motion carried.

Mrs. Hall advised that the cost of the annexation advertisement is being split between the two property owners.

Council discussed the current location of the City limits and the signage that is in place.

Next, Mrs. Hall discussed with Council the Agenda Add-On, Ordinance 2017-04 Election Qualifying Dates. Per City code, qualifying dates for the City election would be June 19th - June 23rd. Mrs. Hall advised that after speaking with Ms. Chason, Supervisor of Elections, she and her staff would be attending a conference that week. Ms. Chason asked if the City would change the qualifying dates to the following week, June 26th - June 30th. This has to be done by Ordinance which requires two readings and an advertisement. Then before the next election, the City would have to do it again to change the qualifying dates back. After discussion, there was no motion to approve the request.

Mayor Shoemake opened the meeting for public comments.

Carrie Baker approached Council to discuss her concerns that there was only one road paved in the Mayhaw Community.

Ms. Baker discussed with Council her concerns about the floodplain and how it affects recipients of the SHIP program. Mayor Shoemake advised that SHIP is a county program and is not up to the City Council. Also, the City does not determine the floodplain, that is determined by the federal government.

There were no further public comments.

Chief Mallory provided Council with an update.

Chief Mallory discussed with Council some information about the Dawson lawsuit. Attorneys for the City will be submitting for a Summary Judgment in an effort to have the judge release the City from the lawsuit.

Chief Mallory advised that the Social Media Policy that Council just approved will apply to employees of the Police Department, but there will be an additional, more stricter policy for them as well.

National Night Out is to be held on August 1 from 5:00 P.M. to 7:00 P.M. Chief Mallory discussed possibly closing North Pear for the event. Council discussed having the event at Magnolia Square instead. Council and Chief Mallory discussed various aspects of the event. Chief Mallory will bring back to Council a total expected cost for the event.

Chief Mallory is working on his upcoming budget and on the lease for the firing range and animal shelter. Chief Mallory questioned if he needed to budget in this coming year's budget for building an animal shelter at the new location. Council advised that he did.

Chief Hall reminded everyone of the Blountstown Fire Catfish Crawl 5k on May 20.

Chief Hall discussed various Code Enforcement issues.

Mr. Hall removed a piece of metal that was hanging off the side of a building because of it being a safety issue.

There were some vehicles parked at the end of Martin Luther King and Mr. Hall has worked with them and the police department to get them moved.

The City has a lien on the Harriman property and Mr. Hall and Attorney Carter are working together to determine exactly what the City can do to get the property cleaned up.

The Anders property is being worked on. Mr. Hall asked if Mr. Grant could look at the building because Mr. Hall has some fire safety concerns. Mr. Grant said he would look at it.

Mr. Hall advised that Connelly's is closed and he is hauling off items.

Public Works Director Jeremy Norris provided Council with an update.

Mr. Norris discussed with Council trading the old jet trailer that is not in service for a piece of equipment that the City is in need of. One of the vendors would like the old jet trailer and are willing to trade the City a push camera for it. The push camera has a locator on it and the value of the trade is $8,101. Currently, the City pays a company to come from out of town when a push camera is needed. After discussion, Councilman Griffin made the motion to approve Mr. Norris' request to trade the old jet trailer. Councilman Jackson seconded the motion. The motion carried.

Mr. Norris advised that he would like to get rid of the R99 Street Department truck. It is a 1999 Ford F250 with 7.3L diesel. After discussion, there was a consensus of Council to

dispose of the vehicle by placing it on the corner at Hwy. 71 and Hwy. 20 and try to sell it. Councilman Griffin will meet with Mr. Norris to come up with a price.

Mr. Norris hopes to have the new garbage truck around August.

Mrs. Hall provided Council with some updates.

Mrs. Hall advised that the Direct Deposit for City employees is moving forward. Training will take place next week and hope to go live with the first payroll in June.

Mrs. Hall stated that the City is now receiving the wholesale power from Southern Power and it was a smooth transition.

Mrs. Hall informed Council that the City is still working with Mr. Simpson to finalize the purchase of his property.

The air conditioning unit at the Wastewater Treatment Plant went out and was not repairable. Mrs. Hall received three quotes for replacement and authorized the lowest quote of $3,200 to replace the unit.

Previously, Council discussed having a workshop to discuss the building inspection fee schedule and Mrs. Hall would like to know if Council was ready to schedule that. After discussion, a workshop was set for May 16 at 5:00 P.M.

Mrs. Hall is still looking at different companies to build the City a new website. Mrs. Hall hopes to have more information for Council at the June meeting.

The 2017 God & Country Celebration will be held on Sunday, July 2 at the Tri-County Ag Pavilion and they are seeking donations.

The Wildflower Festival went very well. The City crews did a great job getting the City looking well and the Department of Corrections inmate crew worked very well on getting things ready for the event.

On Saturday, May 20 at 8:00 A.M. is the Blountstown Fire Department Catfish Crawl 5k.

After the BFD 5k, there will be a May Day Parade at 10:00 A.M. Lineup is at 9:00 A.M. behind the gym. Mrs. Hall asks Council to let her know who will be riding in the parade.

Councilman Griffin asked Mrs. Hall how the City was doing with the budget. Mrs. Hall advised that the City is on track and running fine.

Next, Mrs. Hall discussed with Council the purchase contract for the sale of "Chicken Corner", the vacant lot at Hwy. 71 and Hwy. 20. Mayor Shoemake advised that the purchaser has done everything that Council has asked of him. After much discussion, Councilman Jackson made the motion to approve the contract and authorize the Mayor to execute the contract. Councilman Griffin seconded the motion. Councilwoman Blackburn voted no. The motion passed with 4-yays and 1-nay.

Councilman Jackson advised that there will be a Mother's Day luncheon held on Saturday, May 13 at 1:00 P.M, at Cooper's Park.

Mayor Shoemake spoke about potential sales of properties that are cleaned up as a result of Code Enforcement violations. It helps the City neighborhoods look better, helps the tax base, and gets the properties back on City utilities. Mayor Shoemake asks Council to keep an open mind with it.

Councilwoman Blackburn asks that the streetlights be checked. She has noticed Hentz Ave. being dark. Chief Hall advised he will be out after dark and will look and see. Mayor Shoemake would like to see the yellow streetlights changed out over time to make the lights brighter.

There being no further business Councilman Griffin made a motion to adjourn. Councilman Jackson seconded the motion. The motion carried. Mayor Shoemake adjourned the meeting at 7:32 P.M.

BY: Tony Shoemake
Tony Shoemake, Mayor

ATTEST: Traci S. Hall
Traci S. Hall, City Manager