MINUTES

The City of Blountstown, County of Calhoun, State of Florida, met in Regular Session Tuesday, June 13, 2017 at 5:00 P.M. at the City Council Meeting Room. The following members of the City Council present were: Mayor Tony Shoemake, Councilman James Griffin, Councilman Clifford Jackson, and Councilwoman Janie Boyd.

Also present were: City Manager Traci Hall, Attorney Jeff Carter, Police Chief Mark Mallory, and Public Works Director Jeremy Norris.

Absent was: Councilwoman Sheila Blackburn and Fire Chief Ben Hall.

Also present were: Liz Parrish, April Bailey, Patrick Bell, James Grant, Carrie Baker, Justin Ford, Tony Arrant, Gayle Dalati, Arzella Smith, Daisy Holliday, Manuel Holliday, Teresa Boyd, Laura Snowden, Toby Garnett, and Frank Snowden.

Mayor Shoemake called the meeting to order at 5:00 P.M. Councilman Jackson led the Invocation. Mayor Shoemake led the Pledge of Allegiance.

Mrs. Hall presented to Council the Add-on bills to be added to the Agenda. Councilman Griffin made the motion to adopt the Agenda with the additions. Councilman Jackson seconded the motion. The motion carried.

The first item was the approval of the May 9, 2017 Minutes and May 16, 2017 Special Minutes. Councilman Griffin made a motion to approve the minutes. Councilman Jackson seconded the motion. The motion carried.

The Monthly Bills and the Add-on List was presented for action. Councilman Griffin made the motion to pay the monthly bills and the add-on list. Councilman Jackson seconded the motion. The motion carried.

Mayor Shoemake called the Public Hearing to order. The purpose of the hearing is for the annexing of parcels into the City Limits and the Adoption of Small Scale Map Amendment and Rezoning.

Attorney Carter read the following Ordinances by title; Ordinance 2017-01 Annexation of Certain Parcels of Property into the City Limits, Ordinance 2017-02 Adoption of Comp Plan Amendment, and Ordinance 2017-03 Rezoning of Certain Parcels of Property.

Mayor Shoemake opened the meeting to public comments.

There were no public comments.

Mayor Shoemake adjourned the Public Hearing.

Regular meeting opened.

The first item of Old Business is the approval of the second and final reading of Ordinances 2017-01, 2017-02, and 2017-03.

Councilman Griffin made the motion to approve and adopt Ordinance 2017-01. Councilwoman Boyd seconded the motion. The motion carried.

Councilman Griffin made the motion to approve and adopt Ordinance 2017-02. Councilwoman Boyd seconded the motion. The motion carried.

Councilman Griffin made the motion to approve and adopt Ordinance 2017-03. Councilwoman Boyd seconded the motion. The motion carried.

The next item of old business was the Capital Solutions Report. Patrick Bell provided an update for the Council.

Next was the Engineer's Report. Justin Ford provided an update for Council.

Dewberry/Preble-Rish is still waiting for the results of the geotechnical testing for the WWTF Effluent Reuse System Project. Expected to be completed by the end of the month.

The Blountstown portion of the Altha Sewer Extension project is complete.

The City Paving Project, Dewberry/Preble-Rish has submitted pay request to city for approval.

The plans and specs for the M & B Train Restoration Project have been submitted to SHPO for review and approval.

Existing utilities are being located for the Finlay and Evans Waterline Replacement Project and planning with public works currently underway.

The County's River Street sidewalk restoration project has been eliminated, pending funding. Council discussed other funding sources.

Mr. Ford discussed ruts at Angle Street lift station and advised council he is working to get it fixed.

For the first item of new business, Virgie Bowen with FDOT discussed with council the 5 year program. Ms. Bowen advised she was not aware of any funding to maintain sidewalks. Ms. Bowen stated, typically when new sidewalks are built there is an agreement stating it is the local governments responsibility to maintain sidewalks. Ms. Bowen stated she will put in her report sidewalk restoration is needed in the city. Ms. Bowen discussed submitting an application for Charlie John's lighting from State Road 71 to Central Avenue. Ms. Bowen stated this is a qualifying activity.

Ms.Gayle Dalati expressed concerns with the code of ethics and hiring processes of the Blountstown Police Department. Mayor Shoemake asked if she had discussed this with Chief Mallory and advised that she make an appointment with him to discuss her concerns. Mayor Shoemake also told Ms. Dalati if she would like to have a Council member to attend the meeting with Chief Mallory she was welcome to ask one of them. Ms. Dalati agreed.

Mr. Jimmy Grant discussed Revised Condensed Permit Fee Schedule.

Mrs. Hall presented the Right of Way Maintenance Agreement for 2017/2018 with ICA to Council for approval and requested authorization to execute the Agreement.

Councilwoman Boyd made the motion Councilman Jackson seconded motion. The motion passed.

Mrs. Hall presented Ad Valorem/Millage Rate to council for approval, Councilman Griffin made a motion to keep Ad Valorem/Millage Rate at 1.5 Mils Councilwoman Boyd seconded motion. Motion passed.

Mrs. Hall presented 2 options to council about the City website. Council asked

Mrs. Hall to check and see if there were any local vendors that provide this service as well. Mrs. Hall will conduct further research and bring back to council meeting in July.

Audience member Teresa Boyd expressed the convenience of online billing.

Mrs. Hall was asked to check on this as well.

Mayor Shoemake opened the meeting for public comments.

Ms. Carrie Baker expressed concerns about conditions of sidewalks on River Street being ADA compliant. The Council expressed the City has not received any verification from FDOT

saying the sidewalks on River Street are not ADA compliant. The City would make phone calls to find out if the sidewalks on River Street were ADA compliant. The Council assured Ms. Baker the City is working on getting the sidewalks on River Street fixed.

Ms. Teresa Boyd asked council about an RV Park being built on River Street. The Council had not heard anything about an RV Park being built on River Street at this time.

Mr. Tony Arrant asked for a representative of the Council to meet with himself and Mr. Frank Snowden to discuss annexations. Mrs. Hall and City Attorney Carter agreed to setting up a meeting with Mr. Snowden and Mr. Arrant.

Mr. James Grant asked Council if he should use the Old Permit Fee Schedule or the New Condensed Version? Councilman Jackson made motion to adopt condensed Permit Fee Schedule Councilman Griffin seconded the motion. The motion passed.

There were no further public comments.

Chief Mallory provided Council with an update.

Chief Mallory discussed with Council information on the new animal shelter Septic vs. City Sewer. $25,000 was planned as the budget for new animal shelter prior to Chief Mallory knowing a septic tank may be required. Councilman Griffin made a motion for Chief Mallory to get an approval from Neal Land and Timber Company and move forward with a survey to get the firing range and future animal shelter annexed into the City so these facilities can be patrolled by the City and in the City's jurisdiction.

Councilman Jackson seconded motion. Motion passed.

Chief Mallory provided Council with a Code Enforcement update.

Audience member Arzella Smith expressed concerns about the new animal shelter and asked Council if the City owned any other property suitable for the new animal shelter to be located. Chief Mallory stated the City of Blountstown does not own any other properties large enough or that could be built on that was suitable for the new animal shelter's location.

Public Works Director, Jeremy Norris provided Council with an update.

Mr. Norris asked Council about extending water line to J & N building. Council discussed the customer would have to pay for the 6 inch pipe to be ran to get water services with the City. Mr. Norris will relay this to the owner.

Mr. Norris asked council about cutting down an oak tree on River Street for Saint Mary's Missionary Baptist Church. The oak tree appears to be on private property, healthy, and does not pose a threat. Saint Mary's Missionary Baptist Church would like the tree to be cut down so they can build a ramp. The City Attorney will draft a release for Saint Mary's Missionary Baptist Church to sign prior to the tree being cut down releasing the City's liability. Mr. Norris will follow up with the City Attorney on release and Saint Mary's Baptist Church on cutting the oak tree down.

Councilman Jackson made the motion to cut the oak tree down for Saint Mary's Missionary Baptist Church. Councilman Griffin seconded the motion. The motion passed.

Mrs. Hall provided Council with an update.

Mrs. Hall reminded Council qualifying for City Council Wards 1 & 2 will be the week of 6/19-6/23. The City Election will be August 29, 2017. The Council will need to appoint a Canvassing Board for the City Election. The Council will need 3 individuals to serve,

2 participants and 1 alternate. Mrs. Hall asked to have the names by the next meeting.

City property at corner of 71 & 20 is under contract We have received the executed contract and the deposit has been made into the Escrow Account.

Ethics training will be in October.

Mrs. Hall stated Mrs. Elizabeth Parrish will be leaving The City June 30, 2017 will be her last day and Mrs. April Bailey will be filling the Clerk Typist/Administrative Position.

Councilwoman Boyd thanked Mrs. Parrish for her service and stated Mrs. Parrish has done a great job with the City of Blountstown. Also, she had not noticed water backing up with the rain we have had lately.

Councilman Griffin had spoke with Harry Rogers at the Saw Mill. Mr. Rogers told Councilman Griffin he would will sell cross ties to the City for a reasonable price. Councilman Griffin also expressed concerns about the City buildings being checked and maintained properly. He would like them checked every 6 months and The Council Provided with update.

Councilman Jackson stated if there is a possibility of an RV Park going on River Street could the City possibly discuss annexing the properties on River Street into the City and the City getting taxes from the properties. Mayor Shoemake stated the property owners would have to agree to letting the City annex in the properties. Mr. Bell explained if the state were to put an RV Park on River Street it would be state funded and state maintained.

Mayor Shoemake asked Council about fixing trip hazards on sidewalks on River Street. Mayor Shoemake asked the Public Works Director and City Manager, to look at how many sidewalks need repair and report back to Council. Mayor Shoemake also expressed concern about drains and ditches being cleaned by the City. Mayor Shoemake asked the Public Works Director to look at the major ditches and drains to make sure they are clear from vegetation and debris.

There being no further business Councilman Griffin made a motion to adjourn. Councilman Jackson seconded the motion. The motion carried. Mayor Shoemake adjourned the meeting at 7:03 P.M.

Please let record reflect:

There was a typo of the parcel number in the Advertisement and in the Ordinance 2017- 01 for the property located at 19844 South Ave. S.W. The information presented by the petitioner was correct. The street address and geographical location was advertised correctly and presented correctly in Ordinance 2017-01 as well.

The correct parcel number for said property is 31-1N-08-0720-0023-1700, per the County Property Appraiser.

BY: Tony Shoemake
Tony Shoemake, Mayor

ATTEST: Traci S. Hall
Traci S. Hall, City Manager